

Empire Property Management  
625 East Main Street  
Branford, CT 06405  
203-488-9500, fax 203-488-6290

Today's Date: \_\_\_\_\_  
Complex: \_\_\_\_\_

**PLEASE PRINT AND  
SUBMIT BY MAIL**

**OWNER INFORMATION SHEET- PLEASE RETURN ASAP**

To: Association Homeowner  
Subject: Contact Information

To guarantee accurate information for owners and tenants, in case of emergency, we are requesting that you provide the information below. Landlords should guarantee that current information is provided with regard to tenants.

**Kindly return this form to our office as soon as possible.**

Legal Owner's Name(s): \_\_\_\_\_ Unit # \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

Cell Phone #: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Tenant Information (if applicable)

Name: \_\_\_\_\_ Lease Period: \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

Cell Phone #: \_\_\_\_\_ E-mail address: \_\_\_\_\_

**Resident's Vehicle Information**

Make of Vehicle: \_\_\_\_\_ Color: \_\_\_\_\_ Year: \_\_\_\_\_

Model: \_\_\_\_\_ License Plate #: \_\_\_\_\_

**Second Vehicle**

Make of Vehicle: \_\_\_\_\_ Color: \_\_\_\_\_ Year: \_\_\_\_\_

Model: \_\_\_\_\_ License Plate #: \_\_\_\_\_

If you own more than two vehicles, list the same information on the back of this form.

**Pets**

Type: \_\_\_\_\_ Coloring: \_\_\_\_\_

Type: \_\_\_\_\_ Coloring: \_\_\_\_\_

**THIS INFORMATION IS CONFIDENTIAL & WILL NOT BE MADE PUBLIC.**